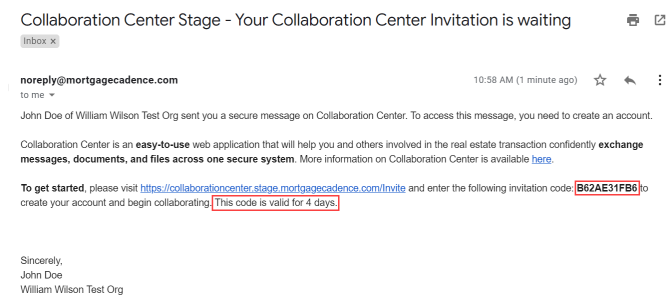




Joining Collaboration Center with an Invitation Code

Collaboration Center enables you to [invite new users through invitation codes](#). When a new user receives an email with a Collaboration Center link and invitation code, the invitee can then use that code to join the Collaboration Center.

This figure illustrates an invitation email with an invitation code. The code is valid for four days.



After receiving the invitation code, complete the following steps to join the Collaboration Center:


1. Use the link in the invitation email to navigate to the Sign In page.
2. Click **Received an Invitation Code?**
The Congratulations page displays.

Welcome to
Collaboration Center Stage™

Congratulations!

You have been invited to join Collaboration Center, the private cloud for connecting companies, people and systems in real estate related transactions.

Creating your account is easy.
Enter your [Invitation Code](#) below to get started.

 I'm not a robot 
[Privacy - Terms](#)

Get Started

Interested in learning more about Collaboration Center?

Already have a Collaboration Center Account? [Sign In here.](#)

3. In the **Invitation Code** field, enter your invitation code.
4. Select the **I'm not a robot** checkbox.
The **I'm not a robot** functionality uses an industry-standard graphics test as a security check.
5. Click **Get Started**.
The Create Account Now page displays.

Welcome to
Collaboration Center™

Swanson Terrific Title has invited your company to create a Collaboration Center 'Basic Business' account.

Basic Business Account users can safely and efficiently share messages, live chat, and exchange documents with other Collaboration Center users on transactions initiated by Professional Account users. You can upgrade to a Professional Account at any time which will allow your company to initiate new transactions, engage with additional transaction participants, and integrate Collaboration Center into your production system. Let's get started!

Create Account Now

6. Click **Create Account Now**.
The system navigates to the Basic account set up.

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